

CONFIDENTIAL

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(GENDER WILL CIRCLE CLASSIFICATION TOP AND BOTTOM)

CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

TO		INITIALS	DATE
1	EA/DCI		
2	DCI		
3	SA/DDI for DCI's file		
4	File - HSC org, admin, misc		
5			
FROM		INITIALS	DATE
1	SA/DDI	JRP	17 May
2			
3			

☐ APPROVAL

☒ INFORMATION

☐ SIGNATURE

☐ ACTION

☐ DIRECT REPLY

☐ RETURN

☐ COMMENT

☐ PREPARATION OF REPLY

☐ DISPATCH

☐ CONCURRENCE

☐ RECOMMENDATION

☐ FILE

Remarks:

Copies of attached have
been routed to: DDP
DDA
AD/CD
Wayne Jackson

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EXECUTIVE OFFICE OF THE PRESIDENT
NATIONAL SECURITY COUNCIL
WASHINGTON

May 11, 1954

MEMORANDUM FOR THE NATIONAL SECURITY COUNCIL

SUBJECT: NSC Progress Reports

- REFERENCES: A. Memo for NSC from Executive Secretary, same subject, dated September 9, 1953
B. Memo for NSC from Executive Secretary, subject "Preparation and Use of Financial Appendices in Connection with Policy Recommendations by the National Security Council," dated May 11, 1954
C. NSC Action Nos. 123 and 242

The enclosed revised statement on the subject, which incorporates an amendment approved by the President on the basis of an NSC Staff draft concurred in by the Planning Board, is transmitted herewith for the information of the National Security Council and for the guidance of all agencies which prepare NSC Progress Reports. The enclosure supersedes the statement transmitted by reference A.

James S. Lay, Jr.
JAMES S. LAY, Jr.
Executive Secretary

cc: The Secretary of the Treasury
The Attorney General
The Director, Bureau of the Budget
The Chairman, Atomic Energy Commission
The Federal Civil Defense Administrator
The Chairman, Joint Chiefs of Staff
The Director of Central Intelligence
The Chairman, Interdepartmental Intelligence Conference
The Chairman, Interdepartmental Committee on Internal Security

STATEMENT ON NSC PROGRESS REPORTS

Pursuant to NSC Action No. 123 (10/6/48) and NSC Action No. 242 (8/12/49), the agency designated by the President to coordinate the implementation of policies approved by him, is responsible for transmitting for the information of the NSC, at appropriate intervals (3 to 6 months), progress reports summarizing the implementation of a policy.

Normally a progress report consists of two parts. Part I summarizes significant actions taken to execute the policy. Part II evaluates the effectiveness, timeliness, and applicability of the policy. It is not expected that such evaluation should contain specific proposals for the revision of a policy, but a progress report should recommend confirmation, revision, or amendment of the policy if the coordinating agency believes such action appropriate at the time.

Progress reports are valuable as the chief means of keeping the Council informed on the development and effectiveness of policies it has recommended. They are accordingly scheduled on Council agendas to provide an opportunity for discussion.

In the future, it is anticipated that the Operations Coordinating Board will be designated as the coordinating agency for many approved policies. In such cases, OCB will transmit the periodic progress reports for Council information. If a revision of the policy is deemed desirable, however, the Planning Board will prepare recommendations to accomplish the desired changes. These recommendations, in turn, are presented for Council consideration.

The determination of the appropriate interval (3 to 6 months) at which progress reports should be transmitted will normally be made by the coordinating agency designated by the President. However, if at any time it appears to the coordinating agency that the policy cannot be implemented for fiscal or other reasons, or that the policy requires review and possible revision, the coordinating agency is responsible for transmitting promptly to the Council a special progress report calling attention to these developments.